

Dear Sir,

Greetings from ME-RIISE Foundation.

We are in the process of establishing “**Digital Lab**” at ME-RIISE FOUNDATION. We intend to procure the following components and request you to kindly submit your **quotation** based on the details given below:

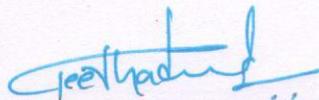
Sl. No.	Particulars	Qty
1.	Modular Workstation	10
2.	Chairs	10
3.	Executive Chair	1
4.	Main Table without Storage	1

Please quote your best price for the above items under the following terms and conditions:

1. **Quotation Format:** Kindly provide an item-wise quotation with rate, GST, and total cost.
2. **Delivery:** The materials should be delivered to ME-RIISE FOUNDATION.
3. **Payment Terms:** 100% payment after delivery and verification).
4. **Lead Time:** Please specify the expected delivery period.
5. **Warranty:** Mention warranty details, if applicable.
6. **Quotation Validity:** Minimum validity of 10 days from the last date of submission.
7. **Mode of Submission:** Sealed quotations are to be sent, duly super scribed on the top as “**Quotation for Supply of Components – establishing “Digital Lab”**”.
8. **Closing Date:** The enquiry will be closed by [02-03-2026] without further intimation.

Copy to:-

1. O/c
2. ME-RIISE FOUNDATION Website



**Dr. Geetha Kiran A**  
**CEO, ME-RIISE FOUNDATION**